

TERROR BEHIND THE WALLS®

Thank you for your interest in working at Eastern State Penitentiary's Halloween fundraiser event, *Terror Behind the Walls*! Please read and fill out this application very carefully and bring it with you to your **makeup artist interview**! We will take your photo at the interview, so there is no need to bring a headshot. (If you are also interested in interviewing in an Acting, Customer Service or Retail role, you will need to return on a separate evening for an acting role audition or customer service or retail interview. You cannot apply for all of these positions on the same night.)

Here is some background information about Eastern State Penitentiary and our haunted attraction. It's important that all of our employees understand the mission behind our operation!

Eastern State Penitentiary

When Eastern State Penitentiary opened in 1829, it was the world's first true *penitentiary* and eventually became a model for 300 prisons worldwide. The original seven cellblocks spread like the spokes of a wheel and had running water and central heat before the White House. Its vaulted, sky-lit cells held many of America's most notorious criminals, including Al Capone. The penitentiary was closed in 1971 and was abandoned. Today, the prison stands in ruin.

Daytime prison tours began in 1994 and a private non-profit organization, Eastern State Penitentiary Historic Site Inc. was formed to operate the site. ESPHS works to preserve and restore the architecture of Eastern State Penitentiary; to make the Penitentiary accessible to the public; to explain and interpret its complex history; to place current issues of corrections and justice in an historical framework; and to provide a public forum where these issues are discussed. The penitentiary is open for daytime prison tours seven days a week, year-round.

Terror Behind the Walls (TBTW)

TBTW is a family event providing safe, fun, high quality entertainment that raises funds used to help fulfill the mission of ESPHS, Inc. All proceeds from the event are used to support the preservation and interpretation of this National Historic Landmark.

Employment Documents

Please note that if you are offered conditional employment at *Terror Behind the Walls*, you must successfully complete both a I-9 and a W-4 before the first night of training on September 4, 2019. Also, after if you are conditionally selected, you will have to complete and clear a Criminal Background Check. You cannot be hired until you successfully complete all necessary paperwork.

Call Backs – Hiring Notification Email

We appreciate your auditioning and/or interviewing for *TBTW*, but because we have hundreds of people apply, it is not possible to call back every single applicant. Positions are filled on an ongoing basis. **YOU MUST PROVIDE AN EMAIL ADDRESS IN ORDER TO BE HIRED.** If you are hired for a position, you will receive an email from a member of the hiring team. This email could come anytime from now through the end of the show, as some positions do tend to open up during the run. **Please do not call or email us asking if you have been hired.** If you have been hired you will receive an email from us, so please make sure your email address is written very clearly on your application.

Fill out all of the attached forms and bring them with you to your interview.

Fill out all of the attached forms and bring them with you to your audition.
PLEASE PRINT NEATLY AND CLEARLY.

2019 Makeup Artist Application

Name: _____

Email (REQUIRED): _____

Phone: _____

1. Are you 18 y.o. or older? Yes or No (circle)
2. Have you already applied for an Acting or Customer Service Role? Yes or No (circle)
3. Have you previously walked through TBTW as a visitor? Yes or No (circle)
4. Why do you want to be on the FX crew?

5. What products/tools you have experience with? (Please circle all that apply.)

Prosaide Transfers
Silicone
Latex
Foam Latex
Skin Illustrator

Watermelon Vinyl
Cake Makeup
Black Light Makeup
Airbrush

Full Facial Prosthetic
Prosthetics
Bondo
Cream Makeup

4. What makeup experience do you have? (Please circle all that apply.)

Theater
Opera
Television
Film
Print
Websites/Internet

Music Videos
Commercials
Industrials
Fashion Shows
Face painting
Zombie Events

Vampire Events
Makeup on Friends
Haunted Attractions
Other _____
Other _____
None

5. What is your favorite makeup product and why?

6. Men's T-Shirt Size: (circle) S M L XL 2XL 3XL 4XL
Women's T-Shirt Size: (circle) S M L XL 2XL 3XL 4XL

7. How did you hear about this audition? (Please circle all that apply.)

Craig's List ESP/TBTW Website ESP/TBTW Email list Facebook Twitter

Friend: _____ Other: _____

8. Please tell us anything else you think we should know about you.

Eastern State Penitentiary Historic Site Equal Opportunity Employer Statement

Eastern State Penitentiary Historic Site Inc. is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, gender identity, gender expression, arrest record or any other characteristic protected by applicable federal, state or local laws. Our management team is dedicated to this policy with respect to recruitment, hiring, placement, promotion, transfer, training, compensation, benefits, employee activities and general treatment during employment.

ESPHS strongly believes in second chances and, as such, is committed to providing appropriate employment opportunities to those who have been incarcerated. As a condition of employment, all individuals who accept an employment offer must complete a criminal background check. Eastern State will review any criminal record and make appropriate employment decisions in accordance with applicable law and its policies.

2019 Makeup Employee Commitment Calendar

If you have full availability for all training and show nights listed below, check here _____

Due to the limited number of positions available, applicants with the most availability will be considered first.

Crew shift runs from 3:45pm to 8pm on weekdays; 3:15pm-7:30pm on Saturday and Sundays.

We open half an hour earlier on Saturdays and Sundays: Therefore, call time is 30 minutes earlier on those days. Event runs rain or shine.

Makeup Artist and Hairstylist Shifts typically last about 4 hours including setup and cleanup time. Artists leave after shift is completed, they are not asked to stay through the show.

Prior to the show run, we have staff come in for select training nights listed in calendar below.

FX Crew Training is paid and mandatory on Sept 4, 9, 10, 11 & 12. Dress Rehearsal is Sept 19.

Please be honest regarding your availability for the show on the calendar below.

2019 Training Dates 6 pm – 10 pm

Please "X" out
any dates you
are not available.

| S | M | T | W | T | F | S | | |
|------|----|---------------|----|----|----|----|--|-------|
| 2019 | | Rain or Shine | | | | | | SEPT. |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | | |
| 15 | 16 | 17 | 18 | 19 | | | | |

2019 Show Nights 6 pm – 2 am

Please "X" out
any dates you
are not available.

| S | M | T | W | T | F | S | | |
|------|----|---------------|----|----|----|----|------|-------|
| 2019 | | Rain or Shine | | | | 20 | 21 | SEPT. |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | |
| 29 | 30 | 1 | 2 | 3 | 4 | 5 | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | OCT. | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | | |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 | NOV. | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | | |

ESP COPY – TURN IN WITH YOUR APPLICATION

2019 Makeup Employee Commitment Calendar

APPLICANT COPY – PLEASE COMPLETE AND KEEP FOR YOUR RECORDS

Crew shift runs from 3:45pm to 8pm on weekdays; 3:15pm-7:30pm on Saturday and Sundays.

We open half an hour earlier on Saturdays and Sundays: Therefore, call time is 30 minutes earlier on those days. Event runs rain or shine.

Makeup Artist and Hairstylist Shifts typically last about 4 hours including setup and cleanup time. Artists leave after shift is completed, they are not asked to stay through the show.

Prior to the show run, we have staff come in for select training nights listed in calendar below.

FX Crew Training is paid and mandatory on Sept 4, 9, 10, 11 & 12. Dress Rehearsal is Sept 19.

Please be honest regarding your availability for the show on the calendar below.

2019 Training Dates 6 pm – 10 pm

Please “X” out
any dates you
are not available.

| S | M | T | W | T | F | S | SEPT. |
|------|----|----|---------------|----|----|----|-------|
| 2019 | | | Rain or Shine | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | |
| 15 | 16 | 17 | 18 | 19 | | | |

2019 Show Nights 6 pm – 2 am

Please “X” out
any dates you
are not available.

| S | M | T | W | T | F | S | SEPT. |
|------|----|----|----|----|----|----|-------|
| 2019 | | | | | 20 | 21 | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | |
| 29 | 30 | 1 | 2 | 3 | 4 | 5 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | OCT. |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 | NOV. |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | |

Call Backs – Hiring Notification Email

We appreciate your auditioning and/or interviewing for *TBTW*, but because of the large number of applicants, it is not possible to call back every single applicant. Positions are filled on an ongoing basis. **YOU MUST PROVIDE AN EMAIL ADDRESS IN ORDER TO BE HIRED. If you are hired for a position, you will receive an email from a member of the hiring team.** This email could come anytime from now through the end of the show run, as some positions do tend to open up after the season begins. **Please do not call or email us asking if you have been hired.**